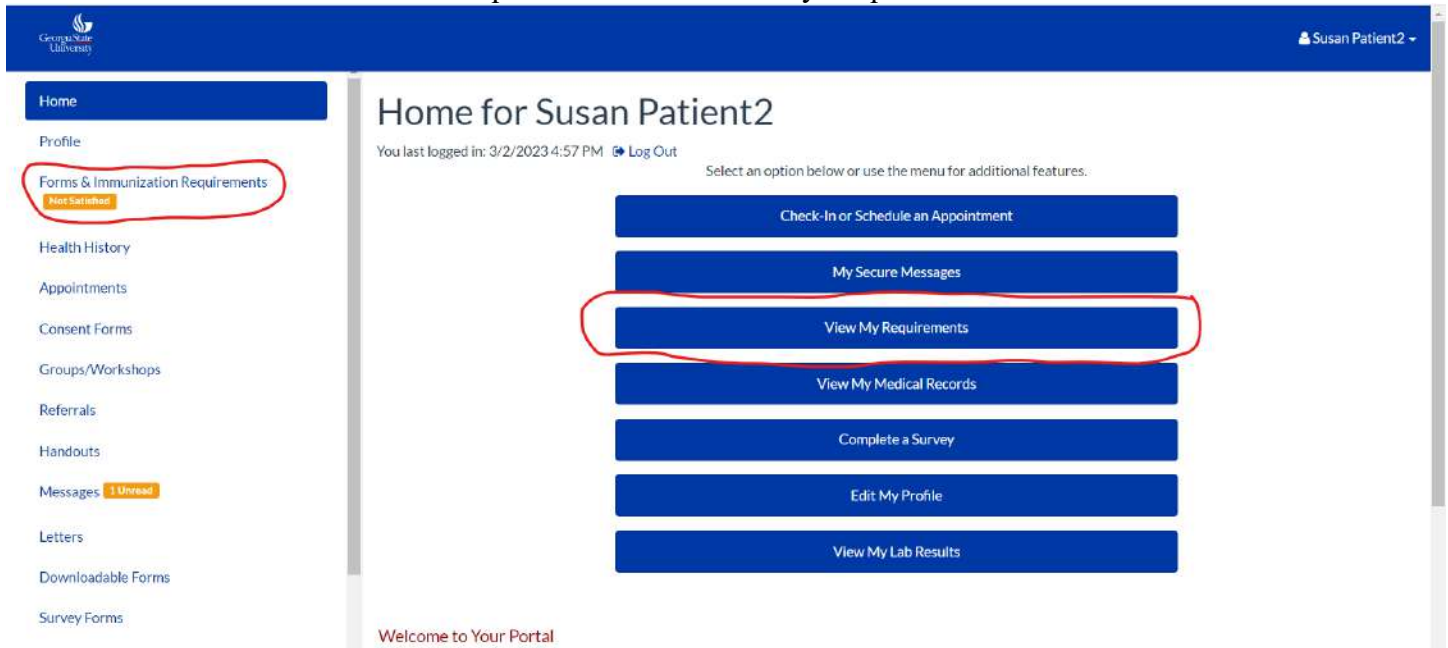


IMMUNIZATION COMPLIANCE PROCESS POINT AND CLICK PATIENT PORTAL

- ❖ Log into the patient portal at gsuwellness.gsu.edu
- ❖ Click on “Forms & Immunization Requirements” or “View My Requirements”



- ❖ View the “Items required for clearance”
 - Every requirement that has not been satisfied will be listed. If nothing is listed, all requirements have been met.
 - If a requirement is listed as “non-compliant,” click on the green “update” box.

Overall Clearance Status: ❌ Not Satisfied

Items required for clearance:

Clearance	Status	Details
Immunization Records	❌ Not Compliant	No Data ⓘ
Measles	❌ Not Compliant	No Data ⓘ
Mumps	❌ Not Compliant	No Data ⓘ
Rubella	❌ Not Compliant	No Data ⓘ
SHC Consent for Treatment	✅ Compliant	Satisfied ⓘ
SHC Health History	✅ Compliant	Satisfied ⓘ
SHC Notice of Privacy Practices	✅ Compliant	Satisfied ⓘ

- Upload the proof of immunization or positive titer (blood test) and date(s)

Measles (rubeola)

This compliance can be satisfied by 2 measles-containing immunizations OR a positive Measles antibody IgG blood test. MMR is the most common vaccine for this.

Immunization Record **Upload Needed**

- Upload a readable immunization record or DD214 with your full name and date of birth on each page.
- Accepted upload formats in Portrait mode are: gif, jpg, png, pdf.
- File names can not contain special characters.

Upload

Upload

Status: Upload Required

Doses of Measles or MMR Vaccine

Date 1

MM/DD/YYYY

Vaccine1

Select one...

Date 2

MM/DD/YYYY

Vaccine2

Select one...

Measles Antibody Titer (blood test)

Date

MM/DD/YYYY

Result **clear**

Positive Negative

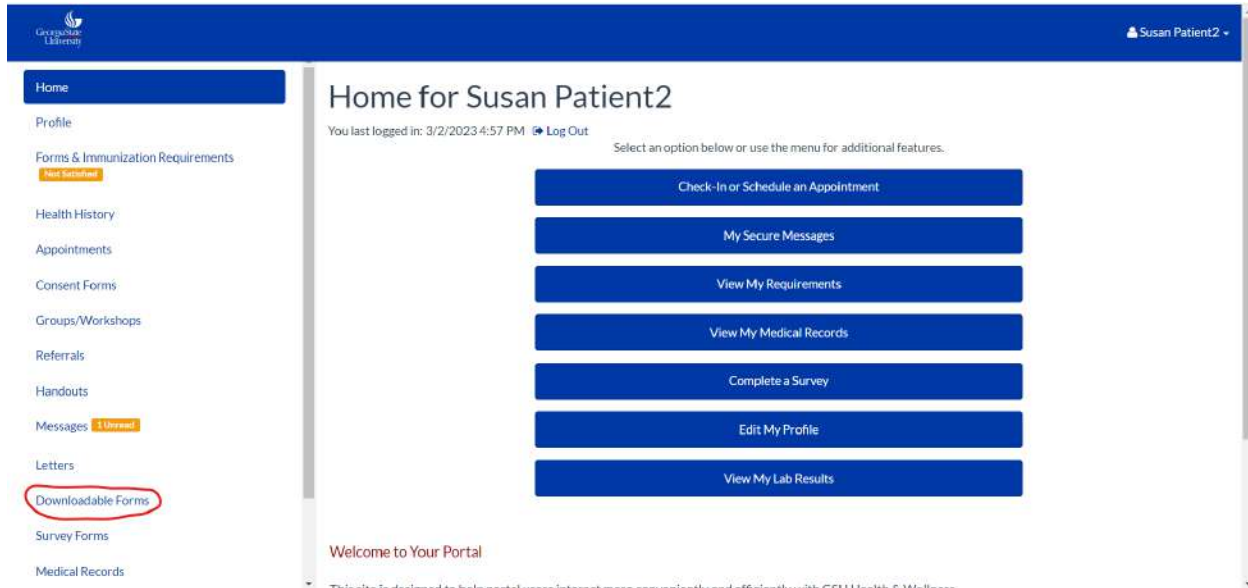
Cancel

Done

- Click “Done”
- ❖ The immunization staff will verify the submission.
 - If the documents meet the requirements (e.g., name, date of birth, name of vaccine/titer, date received, appropriate dosing schedule for vaccines with multiple doses), the document will be approved, and the requirement will be satisfied.
 - If the document does not meet the requirements, the immunization staff will request more information.
- ❖ Once all requirements are met, Point and Click will send the new status of “compliant” to Banner, and the registration hold will be removed.
 - The hold is usually removed within 24 – 48 hours after all of the requirements are satisfied in Point and Click.

WAIVERS & EXEMPTIONS: Distance Learning, Religious, Medical

- ❖ From the patient portal home screen, click on “Downloadable Forms”



- Follow the instructions to download the form.
- Once completed, return to the “Downloadable Forms” page of the patient portal to upload the form.
- **Notes**
 - Distance Learning Exemptions
 - A new form must be completed **every** semester
 - If the event of taking on campus classes, all immunization requirements must be satisfied
 - Religious Exemptions: the affidavit must be **notarized** before it can be accepted