



COMMUNICABLE DISEASE REPORTING PROCEDURE

Student Health Service

* Georgia Perimeter College takes seriously the welfare of all its students, staff and faculty.

*Therefore, this Reporting Policy has been developed to clearly identify when GPC personnel should notify the Director of the GPC Health Clinic regarding communicable diseases/conditions.

*According to the Georgia Department of Human Resources (DHR), reporting these communicable illnesses enables appropriate public health follow-up for the students/staff and helps identify outbreaks, as well as outbreaks or unusual clusters of disease.

“The Georgia Department of Public Health, under the legal authority of [OCGA 31-12-2](#) and with the approval of the Board of Human Resources, has designated certain diseases and conditions notifiable.” The purpose of reportable disease surveillance is to:

1. identify in a timely way any diseases or conditions that may require immediate public health intervention and follow up;
2. detect changing trends or patterns in disease occurrence;
3. identify areas or communities that require special public health response as a result of changes in disease patterns; and
4. assess and evaluate control and prevention interventions.

*When any member of the GPC community becomes aware that a student, staff or faculty member has or may have a communicable disease, he/she should report that information to the Director of the GPC Health Clinic immediately. The Director of the GPC Health Clinic will determine if the communicable disease is one that should be reported to the County Board of Health.

*The Director of the GPC Health Clinic will then notify DeKalb, Newton or Fulton Public Health Department etc. as appropriate. The GPC Health Clinic information should be as detailed as possible.

*If the Health Department confirms a communicable disease (based on lab information), an appropriate notification letter to students, staff and faculty will be written by the Director of GPC Health Clinic in conjunction with the VP of Student Affairs and the President’s office. The letter will be communicated to all students, staff and faculty via email.

*Notification will be made by GPC Student Health Director to Marketing/Communications Department.

*The Director of the GPC Health Clinic will assist GPC with control methods for the identified disease.

*When in doubt, contact the Director of the GPC Health Clinic.